



Ref.No : ZCOP/ Int Cir/2024

Date: 09th Sep 2023

Gender Sensitization cell

Constitution and composition

As per UGC direction Zee College of Pharmacy, Unnao has constitute an Internal Complaint Committee (ICC) and a Special Cell in our institution to deal with the issues of gender based violence and to conduct gender sensitization programme.

The following faculty members are nominated s the committee for **Internal Complaint Committee (ICC) and a Special Cell:**

1. Ms. Pushpa Gupta Associate Professor ZCOP- Convener
2. Prof.. Pragyesh Pandey, HOD , ZCOP-Member
3. Ms. Monika Yadav Asst. Professor, ZCOP- Member
4. Ms. Arti Singh Associate Professor, ZCOP- Member

Duties and Responsibilities:

- To examine all grievance letters received from the women staff/students regarding the sexual harassment.
- To examine and investigate on each complaint received from the women staff/ students by collecting the required information/data from connected people.
- To give feedback to the women staff/ students concerned/to find solution for their grievance.
- The committee will record such grievances received from the women staff/students, in a separate register maintained exclusively for this purpose. The reply given by the committee to the women staff/ students for grievance should also be recorded in the register
- The committee should find suitable solutions to settle the problems faced by the women staff/students in regard to matters relating to sexual harassment within 10 days after thorough investigation.

Director
Zee College of Pharmacy,
Unnao (U.P.)